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Resilient nations.

DRM 2012 Annual Work Plan (AWP)

Country: MALAWI

UNDAF Outcome 1.3: Targeted population in selected districts benefit from effective management of environment; natural resources; climate change and disaster risk by 2016

Expected UNAF and CPD Outcome: National policies, local and national institutions effectively support equitable and sustainable economic growth and food security by 2016

Expected CPD Output: Effective coordination at national and district levels; CC, ENR and DRM mainstreamed in national and 15 district development plans

Implementing partner: Department of Disaster Management Affairs (DoDMA)

Other Partners: MoF; MoEPD; MoECC; MoLHUD; MoLGRD and NGOs

Narrative

The National Disaster Risk Management (NDRM) policy lists the main priorities of the Government of Malawi (GoM) on disaster preparedness, mitigation, response and recovery. Broadly, multi-sector preparedness planning and response capacity will be developed at national, district and community levels to reduce disaster risks and shocks to vulnerable people. Specifically, the following are the main pillars of this Project Support Document (PSD): Mainstreaming disaster risk reduction into sustainable development policies and planning processes at all levels of government; Establishment of an effective system to identify, assess and monitor disaster risks under data and information knowledge including early warning systems (EWS's); and strengthening coordination. The Malawi DRM system is in a transition phase from a disaster management-reactive approach to a more comprehensive disaster risk management approach. Although progress has been made to establish supporting strategic frameworks and institutional mechanisms, several needs and challenges remain, with the main ones to be addressed through this Annual Work Plan (AWP), to assist the Government of Malawi on key issues of disaster risk management aimed to reduce damage and losses caused by disasters. The main deliverables for 2012 include but not limited to; finalization of the DRM policy, revised DRM Act, establishment of a national platform, DRM incorporated in school curricula and contingency plans reviewed.

Programme Period: 2012-2016
Programme Component: Environment and Climate Change
Intervention Title: Disaster Risk Management
Award ID: 67161
Project ID: 83071
Duration: July –December 2012

Estimated annualized budget: US \$387,657

Allocated resources:

- Government _____
- Regular US \$ 324,000
- Other:
 - TRAC 3 21,452
 - One UN 42,205

Unfunded budget: US \$

COMMISSIONER FOR DISASTER
PREVENTION AND
MITIGATION
2012-03-01
PRIVATE MAIL
CAPITAL CITY, Lilongwe 3

Agreed by (Implementing Partner): _____

Office of President and Cabinet: Department of Disaster Management Affairs (DoDMA)

Agreed by UNDP: _____

United Nations Development Programme (UNDP)



DRM Annual Work Plan

Year: 2012

EXPECTED OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount
1. Disaster risk management mainstreamed in policies and development plans	1.1	Review the Disaster Preparedness and Relief Act (advertise and contract consultants)		X	X	DoDMA, Ministry of Justice	TRAC	71200 Int.Cnslt 71300 lcl.Cnslt 71600 Travel 72100 Contr.Cm 72400 Comm.AV	25,000 15,000 5,000 10,000 5,000
	1.2	Finalize the National Disaster Risk Management Policy and submit to Cabinet		X	X	DoDMA,	TRAC	72100 Contr.Cm 72400 Comm.AV	2,500 2,500
	1.3	Conduct a Public Expenditure Review for DRM.			X	MoFDP	TRAC	71200 Int.Cnslt 71300 lcl.Cnslt 75700 TR,WKSP	20,000 15,000 5,000
	1.4	Introduce DRM into school curricula (training of PEA)			X	MoEST	TRAC	71600 Travel 72100 Contr.Cm 72300 Mat & Gds 72400 Comm.AV 75700 TR,WKSP	5,000 10,000 10,000 3,000 5,000
	1.5	Finalize and launch of DRR Handbook, framework and operational guidelines				DoDMA	TRAC	71600 Travel 72100 Contr.Cm 72300 Mat & Gds 72400 Comm.AV 74200 Audio.V	5,000 5,000 3,000 3,000 40,000
	1.6	Develop Early Recovery strategy			X	RCO/UNDP	TRAC 3	71200 Int.Cnslt 71600 Travel	18,452 3,000
	1.7	Develop Hyogo Framework Action (HFA) country progress report.			X	DoDMA	TRAC	71600 Travel 72100 Contr.Cm 72300 Mat & Gds	3,000 5,000 5,000
	1.8	Support International Day for Disaster Reduction			X	DoDMA	TRAC	72400 Comm.AV 72500 Supplies	3,000 3,000
Sub-total								194,452	

EXPECTED OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount
2. Data and knowledge on the impact of natural disasters collected and made accessible to decision makers in Government, Private Sector Civil Society, and Communities.	2.1 Set up mechanism for community based DRR activities at local level (i.e. development of ToRs, criteria for awarding grants, modus operandi for the grant initiative)		X	X		DoDMA, MoLGRD	71600 Travel 72100 Contr.Cm 72400 Comm.AV 72500 Supplies 74500 Misc.Exp 75700 TR,WKSP	3,000 5,000 2,000 5,000 5,000 6,000	
Sub-total								26,000	
3. Coordination mechanisms and implementation arrangements for DRM/DRR established and used at national level and in the 15 disaster-prone districts.	3.1 Establishment of a Malawi National Platform (NP) as a coordination mechanism for DRM/DRR under UNISDR guidelines		X			DoDMA,	72100 Contr.Cm 72300 Mat & Gds 72400 Comm.AV 72500 Supplies	5,000 5,000 3,000 2,000	
	3.2 Participate in relevant national and international DRR meetings/conferences i.e. SADC SARCOF pre-season, UNISDR preparatory sessions for next global platform		X			DoDMA	75700 TR,WKSP	25,000	
	3.3 Review and operationalize national and district multi-hazard contingency plans (including post mortem)			X		DoDMA,	71600 Travel 72100 Contr.Cm 72300 Mat & Gds 72400 Comm.AV	3,000 5,000 10,000 3,000	
Sub-total								61,000	

EXPECTED OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities including M&E to be undertaken during the year towards stated CP outputs</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Source of Funds	Budget Description	Amount
4. Monitoring and Evaluation	4.1	Monitor DRM activities in the 15 disaster prone districts (This also includes post disaster assessment for coming season)		X	X	DoDMA, UNDP	71600 Travel 72300 Mat & Gds	TRAC	10,000 10,000
Sub-total									20,000
5. Project management	5.1	Technical Support (DRM Advisor)		X	X	UNDP		One UN	39,443.93 2,761.07
	5.2	Convene stakeholder meetings; <ul style="list-style-type: none"> Sector Working Group Tripartite review meetings Technical committee meetings Review meetings HACT/AUDIT 		X	X	UNDP	71600 Travel 72100 Contr.Cm 72400 Comm.AV 72500 Supplies 74100 Prof.Sv	TRAC	12,000 5,000 2,000 12,000 10,000
	5.3	Equipment maintenance		X	X	UNDP	72300 Mat & Gds	TRAC	3,000
Sub-total									86,205
								TRAC	324,000
								TRAC 3	21,452
								One UN	42,205
								TOTAL	387,657

Year 2012

The Annual Work Plan (AWP) Monitoring Tool
 CP Component: Crisis Prevention and Recovery
 Implementing Partner DoDMA

EXPECTED CP OUTPUTS AND INDICATORS INCLUDING ANNUAL TARGETS	PLANNED ACTIVITIES <i>List all the activities including monitoring and evaluation activities to be undertaken during the year towards stated CP outputs</i>	EXPENDITURES <i>List actual expenditures against activities completed</i>	RESULTS OF ACTIVITIES <i>For each activity, state the results of the activity</i>	PROGRESS TOWARDS ACHIEVING CP OUTPUTS <i>Using data on annual indicator targets, state progress towards achieving the CP outputs. Where relevant, comment on factors that facilitated and/or constrained achievement of results including:</i>
1. Disaster risk management mainstreamed in policies and development plans <i>Indicators:</i> <ul style="list-style-type: none"> • Consultants for reviewing the Act on board • Number of DRR handbooks disseminated to key stakeholders • HFA report drafting task force functional • Number of strategies implemented from the ER strategy <i>Targets:</i> <ul style="list-style-type: none"> • Finalize DRM policy • Draft DRM Act by December • DRM incorporated in new primary school curricula • HFA report finalized and submitted • ER strategy finalized 	Review the Disaster Preparedness and Relief Act (advertise and contract consultants) Finalize the National Disaster Risk Management Policy and submit to Cabinet Conduct a Public Expenditure Review for DRM. Introduce DRM into school curricula at primary level Printing, dissemination and launch of DRR Handbook and operational guidelines Support to Early Recovery strategy development Support development of Hyogo Framework Action (HFA) country progress report. Support International Day for Disaster Reduction			

<p>OUTPUT 2: Data and knowledge on the impact of natural disasters collected and made accessible to decision makers in Government, Private Sector Civil Society, and Communities</p> <p><i>Indicator:</i></p> <ul style="list-style-type: none"> • Timely establishment of modus operandi for the grant facility <p><i>Target:</i></p> <ul style="list-style-type: none"> • ToRs for grant facility developed 	<p>Set up mechanism for community based DRR activities at local level</p>			
<p>OUTPUT 3: Coordination mechanisms and implementation arrangements for DRM/DRR established and used at national level and in the 15 disaster-prone districts.</p> <p><i>Indicator:</i></p> <ul style="list-style-type: none"> • Number of national platform meetings held and knowledge products held • Number of Contingency plans reviewed <p><i>Target:</i></p> <ul style="list-style-type: none"> • National platform established • 16 contingency plans reviewed 	<p>Establishment of a Malawi National Platform (NP) as a coordination mechanism for DRM/DRR under UNISDR guidelines</p> <p>Participate in relevant national and international DRR meetings/conferences</p> <p>Review and operationalize national and district multi-hazard contingency plans</p>			
<p>OUTPUT 4: Monitoring and Evaluation</p> <p><i>Indicator:</i></p> <ul style="list-style-type: none"> • Number of activities implemented on time as per plan • Number of timely monitoring reports <p><i>Target:</i></p> <ul style="list-style-type: none"> • 3 field visits 	<ul style="list-style-type: none"> • Monitor DRR activities in the 15 disaster prone districts (this includes post disaster assessments) 			

<p>OUTPUT 5: Project management</p> <p><i>Indicator:</i></p> <ul style="list-style-type: none"> • Number of meetings held • Unqualified Audit report <p><i>Target:</i></p> <ul style="list-style-type: none"> • One sector working group meeting • One TPR meeting • One TC meeting • One review meeting • One NIM audit 	<ul style="list-style-type: none"> • Technical Support (DRM Advisor, and UNDP programme assurance) <p><i>Convene stakeholder meetings;</i></p> <ul style="list-style-type: none"> • Sector Working Group • Tripartite review meetings • Technical committee meetings • Review meetings • HACT/AUDIT 		
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